CLEMSON UNIVERSITY

BILLING RATES - FY 26/27

DEPARTMENT NAME :
Payroll

VICE-PRESIDENT AREA :
Finance and Ops

DESCRIPTION OF COMMODITY OR SERVICE :	UNIT OF BILLING	FY 26/27 RATE	CUSTOMERS BEING SERVED
Off-Cycle Processing (voids, overpayments, repays, etc.)	per transaction	$50.00	CU Departments
Off-Cycle Processing (closed accounts, lost checks, etc.) AKA Stop Payments	per transaction	$10.00	CU Employees
Copy Requests (hard copy/soft copy)	per request	$5.00 minimum, then $0.50/page	Current and Former CU employees & External Entities
Replacement printing of W-2 forms	per W-2	$10.00	CU Departments/Employees