

## Instructions for Academic Redemption Form

The Graduate Academic Redemption Policy (GARP) allows an enrolled student seeking a Clemson University graduate degree to replace a lower grade with the grade earned after repeating the same Clemson graduate course. Additional information and the full policy can be found in the [Graduate School Policies and Procedures Handbook](#).

- The GARP may only be applied once, and to only one course, during a student's entire graduate career at Clemson, regardless of the number of graduate programs they might enroll in. Students should consult with their advisor or program coordinator about the implications of this policy before using it.
- The GARP may not be applied to any course in which the student was previously found in violation of the academic integrity policy.
- The original earned grade (that has been redeemed after repeating the course) will remain on the transcript and other official documents but will not be considered in the calculation of the overall GPA, attempted credit hours, and earned credit hours.
- This form should be completed after an official grade from the 2<sup>nd</sup> attempt has been posted to iROAR.
- Once the form has been completed, it should be emailed or submitted to Jen Charette ([jcharet@clemson.edu](mailto:jcharet@clemson.edu)) in the Graduate School. Clicking the hyperlinked email address does not attach this form. Use the SUBMIT button on the next page to attach the form to an email.

## Academic Redemption Form

Student Name: \_\_\_\_\_  
First Middle Last

CUID: \_\_\_\_\_

### Course Information

Subject: \_\_\_\_\_ Course #: \_\_\_\_\_ Title: \_\_\_\_\_

### Term of First Attempt

Fall \_\_\_ Spring \_\_\_ Summer \_\_\_ Year \_\_\_\_\_ Grade Earned \_\_\_\_\_

### Term of Second Attempt

Fall \_\_\_ Spring \_\_\_ Summer \_\_\_ Year \_\_\_\_\_ Grade Earned \_\_\_\_\_

\_\_\_ I have read and understand the policy for Academic Redemption as outlined in the

[Graduate School Policies and Procedures Handbook.](#)

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Once the form has been completed, it should be submitted to Jen Charette ([jcharet@clermson.edu](mailto:jcharet@clermson.edu)) in the Graduate School. Clicking the hyperlinked email address does not attach this form. Use the SUBMIT button to attach the form to an email.

*This form allows digital signatures and submission via email by clicking the submit button. To use these interactive features, **save this form to your device and open it in Adobe Acrobat Reader**, rather than completing it with your browser's PDF extension.*

**SUBMIT**

### Graduate School Action:

\_\_\_ Approved \_\_\_ Denied

Graduate School Signature: \_\_\_\_\_ Date: \_\_\_\_\_