

Clemson University
Manuscript Review Office

Example Manuscript

Updated: March 2026

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The text is centered on the page with 1.25 inch margins on all four sides.

Required

THEORIZING THE AUTHOR/FORMAT EDITOR RELATIONAL DYNAMIC:
A STUDY OF THE MANUAL MANUSCRIPT REVIEW
PROCESS AT CLEMSON UNIVERSITY

Each section is single spaced

Required

A Thesis
Presented to
the Graduate School of
Clemson University

There is the same amount of space above and below each divider line.

Required

In Partial Fulfillment
of the Requirements for the Degree
Master of Arts
Professional Communication

Only the month and year you graduate are included in the date.

Required

by
Sally Ann Schwartz
March 2026

Accepted by:
Dr. Susan Hilligoss, Committee Chair
Dr. Michael Neal
Dr. Joseph Sample

1st level headings are formatted in such a way so that they stand out from other levels of headings.

Required

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PLAIN LANGUAGE ABSTRACT

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ABSTRACT

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ACKNOWLEDGMENTS

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Required

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Required

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CHAPTER ONE

INTRODUCTION

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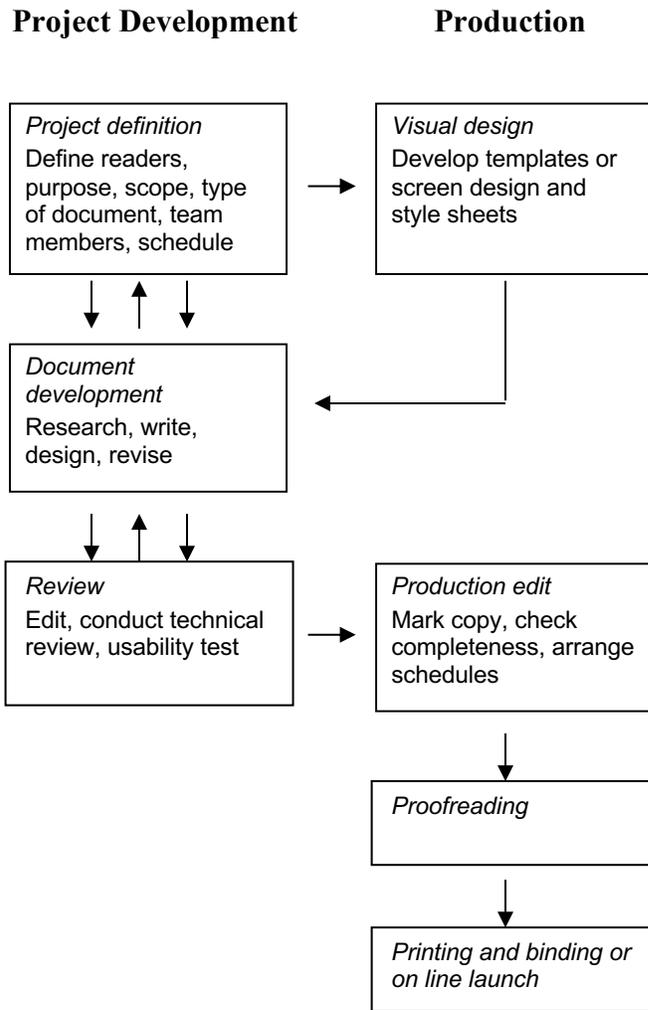
Academic Editing Overview

3rd level

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Figure 1.1: Project Development and In-House Production Process Model by Carolyn Rude

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CHAPTER TWO

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RESEARCH DESIGN AND METHODS

Importance of the Study

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Purpose of the Study

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APPENDICES

1st level

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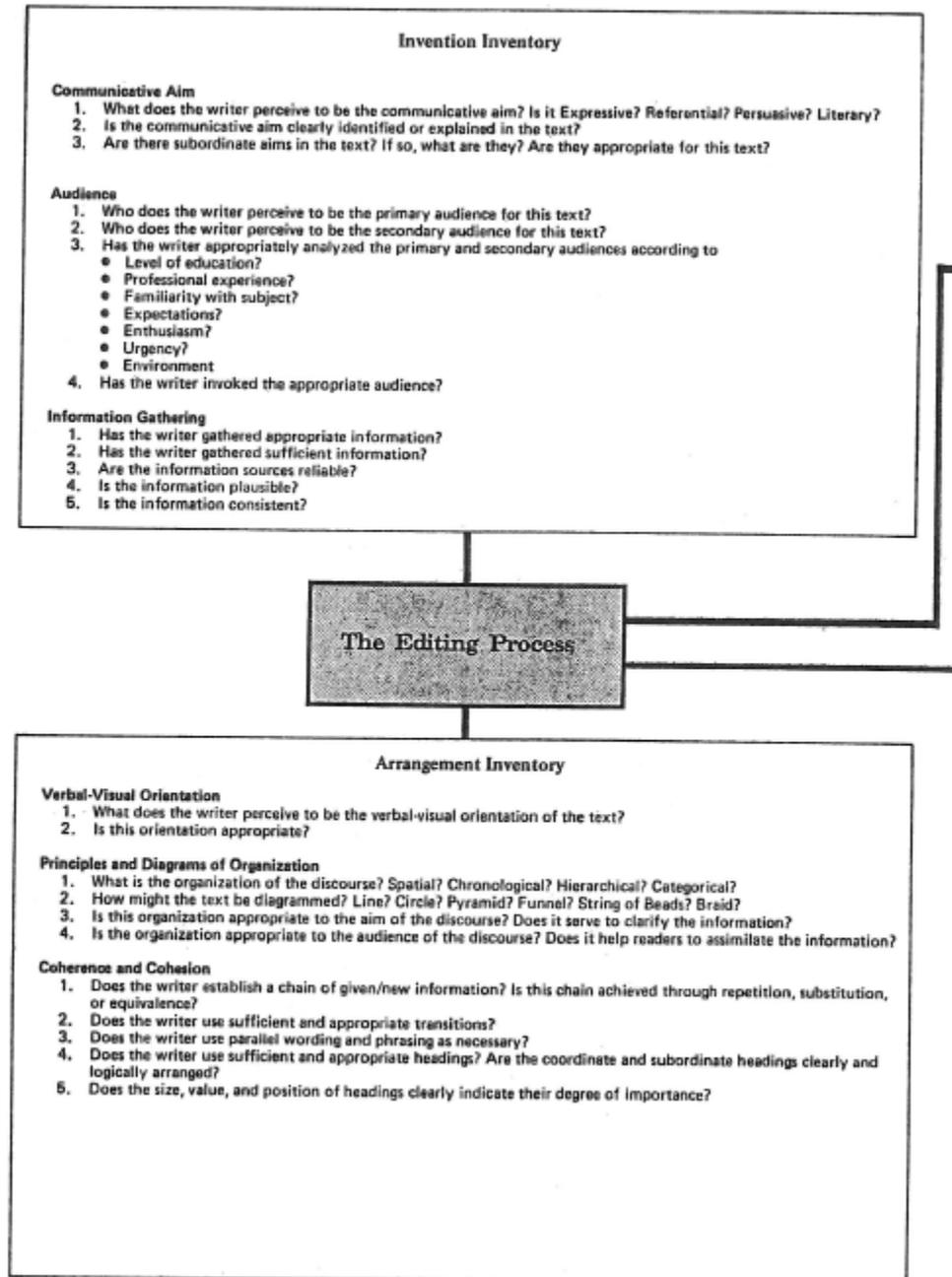
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Appendix A

Dragga and Gong's Editing Process Model



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Required

Use a discipline-approved format for your citations.

Required

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WORKS CITED

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Offset entries with hanging indents or numbering.

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Websites are not blue or underlined.

Required

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"Editing and Document Review." *Technical Communication* 42