

How to Access Your Form 1095-C

Printing out an online version from the HR Self-Service portal is simple and easy.

1. Click [here](#) to access the HR Self-Service portal.
2. Log in using your university credentials.
3. Authenticate with DUO.
4. Navigate through Self Service to 'Benefits' and 'View 1095-C'.
 - o Your HR-PIN is required to access your form.

If you did not consent to receive an online version of the form, a mailed copy will be delivered to your home address by the U.S. Postal Service.