



# 2021 Open enrollment worksheet

Use this worksheet to plan your elections for 2021. This is not an election of benefits. You must follow the applicable steps to enroll for 2021. View eligibility information, coverage details and limitations on Pages 1-11 of the *Insurance Summary*.



## Choose your health plan. (Page 2)

- Standard Plan  
*Consider opening a Medical Spending Account.*
- Savings Plan  
*Consider opening a Health Savings Account and Limited-use Medical Spending Account.*
- TRICARE Supplement Plan

### Coverage level

- Employee
- Employee/spouse
- Employee/children
- Full family



## Choose your additional life insurance coverage. (Page 7)

- Optional Life  
Amount \$ \_\_\_\_\_  
(must be in increments of \$10,000)
- Dependent Life-Spouse  
Amount \$ \_\_\_\_\_  
(must be in increments of \$10,000)
- Dependent Life-Child



## Choose your additional long term disability coverage. (Page 8)

### Benefit waiting period

- Enroll in SLTD coverage
  - 90-day benefit waiting period
  - 180-day benefit waiting period
- Change benefit waiting period



## Choose your dental plan. (Page 4)

*Changes to existing dental coverage can be made during open enrollment only in odd-numbered years. Your next opportunity to add or drop dental coverage will be October 2021 for the 2022 plan year.*



## Choose your vision coverage. (Page 6)

### Coverage level

- Employee
- Employee/spouse
- Employee/children
- Full family



## Choose your MoneyPlus elections. (Page 9)

### Standard Plan members

- Medical Spending Account  
Amount \$ \_\_\_\_\_

### Savings Plan members

- Health Savings Account  
Amount \$ \_\_\_\_\_
- Limited-use Medical Spending Account  
Amount \$ \_\_\_\_\_

### All members

- Pretax Group Insurance Premium feature
- Dependent Care Spending Account  
Amount \$ \_\_\_\_\_

# 2021 MoneyPlus worksheet



**Include the amounts you listed on Pages 2 - 6 of the *Insurance Summary* on the worksheet below to calculate the amount you may wish to contribute to an MSA or a DCSA.**

Be conservative in your planning. You can carry over up to \$550 of unused MSA funds into the 2022 plan year. You forfeit MSA and Limited-use MSA funds over \$550 and all DCSA funds left in your account after the reimbursement deadline. You must re-enroll each year. You cannot transfer funds between flexible spending accounts.

## Medical Spending Account<sup>1</sup>

Estimate your eligible out-of-pocket medical expenses for the plan year.

### Medical expenses

Health insurance deductible	\$
Copayments and coinsurance	\$
Prescription drugs	\$
Dental care	\$
Vision care	\$
Travel costs for medical care	\$
Other eligible expenses	\$
<b>Annual contribution</b>	<b>\$</b>

<sup>1</sup> You can use a Limited-use MSA only to pay for dental and vision care expenses.

## Dependent Care Spending Account

Estimate your eligible dependent care expenses for the plan year.

### Child care expenses

Day care services	\$
In-home care/au pair services	\$
Nursery/preschool	\$
After-school care	\$
Summer day camps	\$

### Elder care expenses

Day care center services	\$
In-home care services	\$
<b>Annual contribution</b>	<b>\$</b>

## 2021 Contribution limits

Medical Spending Account <sup>2</sup>	\$2,750
Health Savings Account	\$3,600 (self-only coverage) \$7,200 (family coverage) \$1,000 (catch-up for age 55 or older)
Limited-use Medical Spending Account <sup>2</sup>	\$2,750

Dependent Care Spending Account <sup>2,3</sup>	\$2,500 (married, filing separately) \$5,000 (single, head of household) \$5,000 (married, filing jointly)
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<sup>2</sup> These are 2020 limits; contribution limits for 2021 will be released by the IRS at a later date.

<sup>3</sup> Contribution limit for highly compensated employees is \$1,700.

