

Before beginning to build your assessment plan, it is important to understand its components. In the Planning Module, the individual parts of the assessment plan are referred to as “Plan Items”. To the right, are the components that comprise an Annual Assessment plan. This document provides a brief overview of the **Results Driven Action** Plan Item and the information you are asked to provide.

Annual Assessment Plan Components:

1. Mission Statement
2. Goal (optional)
3. Student Learning Outcome
4. Other Outcome
5. Measure and Result
6. **Results Driven Action**
7. Executive Summary (optional)
8. Additional Metrics (optional)

RESULTS DRIVEN ACTION PLAN ITEM PROFILE

WHAT IS IT?

The purpose of the **Results Driven Action (RDA)** Plan Item is to close the loop on your assessment activities for the year. Think of it as an annual summary for each of your outcomes. This is accomplished by linking actions taken by the program to the data documented in your assessment report. There are two parts to this narrative:

1. Connect an Outcome to its corresponding Measures & Results
2. Discuss the actions taken based on said Results

While constructing your narrative, there are several questions for you to consider:

- Who? What? Where? When? Why?
 - Each provides necessary context for any reviewer unfamiliar with your program.
- What are your results?
- Did you meet set Expectations for all of the Measures related to the Outcome?
- Based on your Measures, Expectations, and Results, did you meet the Outcome for the year?

If All Expectations Met

Does more longitudinal data need to be collected to confirm your conclusion?

Do you have enough data to make changes to your plan as currently constructed?

Is it time to alter the components of your assessment plan?

If Not All Expectations Met

You can go one of three directions:

1. What are you planning to do next?
2. What are you in the middle of implementing?
3. What have you already done, and what are the results?

WHAT WILL YOU BE ASKED FOR?

Below is a list of fields and their instructions as found in the Planning module.

RDA Identifier

Provide a number/letter identifier to separate multiple RDAs from one another. This identification scheme may be consistent across the college, so please check with your college/department-appointed assessment liaison if you are unsure.

Action(s) Name/Theme

Please provide a brief name for this action taken as a result of your assessment efforts.

Description of Action(s)

Please describe the actions or improvements taken or planned as a result of your assessment efforts for a specific Outcome. There are two components to a successful RDA: 1. A description of the connection between an Outcome and its corresponding Measures & Results; and 2. A discussion of the implications and actions taken or planned as a result of the data collected over the previous year. It may also be helpful to refer to prior years' Use of Results (2018/19) before completion, as an ideal RDA is the result of assessment efforts over time.

Linked Documents

Option to link a document from your Document Directory

Plan Item File

Option to upload a single file or folder

RDA Current Cycle Status

Please indicate your progress towards entering information for this RDA this cycle. "In Progress" indicates you have started adding information but will return to complete at a future date. "Completed" indicates you are finished entering information for this cycle and it is ready for review. Please note this does not reflect your achievement status towards meeting your outcomes, goals, measures, etc.