How Do I...

BUY AN EMPLOYEE PARKING PERMIT ONLINE
1) Click “Buy a Permit”. You may click on either one of these links.
2) Sign in using your CU username and password.

3) Click “Log in”.

Customer Authentication

If you do not have a CU login ID for this system you may create a guest account. If you have previously created a guest account you may click here to log into it.

CU faculty, staff, and students

Please enter your CU login information below and click log in.
4) Click “Get Permits”.

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<thead>
<tr>
<th>CITATIONS</th>
<th>PERMITS</th>
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<tbody>
<tr>
<td>View Your Citations</td>
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<td>View Your Appeals</td>
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<td>View Your Letters</td>
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<td>Citation Number</td>
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<td>Search Citations</td>
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<td>View Your Permits</td>
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<td>Get Permits</td>
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<td>Permit Approval Request</td>
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</table>
5) Click “Next”.
6) Select the permit you wish to purchase.

7) Check both of these boxes, indicating that you have read and agree to the rules and regulations.

8) Click “Next”.

Note: All of your available permit options are listed here. For details regarding which is best for you go to https://www.clemson.edu/campus-life/parking/employees/permit-types_employees.html
10) Confirm the permit you are wanting to purchase.

11) Select “Online Payroll Deduction”. If you want to enroll in Payroll Deduction go to https://www.clemson.edu/campus-life/parking/multimedia/pdf/pretaxelectionform.pdf You can pay with a credit card if you are not enrolled in Payroll Deduction.

12) Enter your email address.

13) Click “Pay Now”.

Payment Option 1: Payroll Deduction
14) Triple check that this permit is the one you wish to purchase.

Payment Option 1: Payroll Deduction

15) Click “Pay Now”.

Due Now: $83.00
10) Confirm the permit you are wanting to purchase.

11) Enter your payment information. Choose which type of credit card you are using as a payment method.

12) Enter your email address.

13) Click “Pay Now”.

Payment Option 2: Using a Credit Card
14) Enter your credit card information.

15) Scroll down
Payment Option 2: Using a Credit Card

16) Finish filling out payment information

17) Click “Pay Now”.
18) This is your payment receipt. *Note your permit is virtual. There is no permit to print since you license plate is your permit after you associate your vehicle.

19) Click “Logout”.