

Clemson University
Institutional Animal Care and Use Committee (IACUC)

Policy Number: 1.2

Policy Title: Calling for Full Committee Review (FCR)

Section 1: Purpose

The following policy was developed to provide guidance to IACUC members on calling for full committee review of an AUP or amendment to an approved AUP.

Section 2: Scope

This policy applies to all IACUC material pending approval (e.g., AUPs, amendments to approved AUPs).

Section 3: Policy

Any material in the IACUC review process that is being reviewed under Designated Member Review or Veterinary Verification and Consultation may be called to full committee review by any member of the committee. The process for calling for full committee review is as follows:

1. The member making the call to Full Committee Review will submit the request to the IACUC Chair, the Director of the Office of Research Compliance, or the IACUC Administrator in writing.
2. The request will be promptly honored and a secondary reviewer will be assigned by the Chair. The item will be added to the agenda of the next scheduled IACUC meeting and will be reviewed in accordance with Full Committee Review procedures. The 5 business day review period will not be restarted. The review period will run from the date the item was originally posted to Box for the committee to review.

A call for material to be reviewed by the full committee may also be made at a convened IACUC meeting. While the meeting is in session, the request will be immediately honored and documented in the meeting minutes. If the item has been posted for a 5 business day review period, voting on the item may occur at the meeting where the request was made. If the item has not been available to the committee for a full 5 business day review period, a secondary reviewer will be assigned during the meeting and the item will be added to the next meeting's agenda.