

Clemson University
Institutional Animal Care and Use Committee (IACUC)

Policy Number: 1.3

Policy Title: Designated Member Review Subsequent to Full Committee Review

Section 1: Purpose

In an effort to ensure timely approval of materials, the IACUC may elect to use Designated Member Review (DMR} subsequent to Full Committee Review (FCR} to secure final approval for materials requiring revisions identified during meetings. The following policy provides guidance for this process.

This policy is reviewed and signed by all IACUC members annually.

Section 2: Scope

This policy applies to all materials under Full Committee Review by the IACUC.

Section 3: Policy

The standard procedure followed by the IACUC is as follows:

- A quorum of members must be present for review of a protocol (after any recusals) at a convened meeting.
- A motion and majority vote by present quorum to require modifications to secure approval has occurred.
- A motion and unanimous vote of present quorum must occur to employ DMR subsequent to FCR. If a unanimous vote is not reached, the revised protocol will be added to the agenda of the next convened meeting.
- All members may request to see the revised protocol and will have the opportunity to call for FCR.

If DMR is subsequent to FCR, the approval date is the date that the designated member approves the study.

Procedure:

After the Committee has deliberated and a consensus has been reached as to the needed clarifications or revisions to material under review, a motion is made by any member to approve the material pending modification. The motion is seconded and vote is taken.

If the motion passes, a second motion is made to allow a designated reviewer to secure and approve the modifications on behalf of the Committee. The motion is seconded and a vote is taken. This motion will only pass if approved by a unanimous vote of the quorum present. If the motion passes, the Chair will assign a designated reviewer.

Section 4: References

NOT-OD-09-035

Section 5: Signature Page

Lisa Bain, PhD	<i>Lisa Bain</i>
Matthew Breed, BVSc, PhD	<u><i>Matthew Breed</i></u> Matthew Breed (Aug 7, 2024 09:10 EDT)
Matthew Burns, PhD	<i>Matthew Burns</i>
Patrick Cloninger, MS	<i>Pat Cloninger</i>
Heather Dunn, PhD	<i>Heather W. Dunn</i>
John Desjardins, PhD	<i>John Desjardins</i>
Adam McFarlane, PhD	<i>Adam McFarlane</i>
Kim Paul, PhD	<i>Kim Paul</i>
Mike Payne	<u><i>Mike Payne</i></u> Michael Payne (Aug 12, 2024 12:09 EDT)
Thomas Rainwater, PhD	<i>Thomas Rainwater</i>
Patty Scharko, DVM, MPH	<i>PB Scharko</i>
Sally Smith, MS	<i>Sally Smith</i>
John Whitcomb, PhD	<i>John Whitcomb</i>












policy-1.3-dmr-subsequent-to-fcr 2024


Final Audit Report


2024-08-13


Created:	2024-08-06
By:	Anna Baxley (ANNAB@clemson.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAL15ki6P2CEFwhf5oYNd-hmA9jFCBN5Y4


"policy-1.3-dmr-subsequent-to-fcr 2024" History


-  Document created by Anna Baxley (ANNAB@clemson.edu)
2024-08-06 - 8:29:09 PM GMT- IP address: 130.127.142.197
-  Document emailed to Lisa Bain (lbain@clemson.edu) for signature
2024-08-06 - 8:35:27 PM GMT
-  Email viewed by Lisa Bain (lbain@clemson.edu)
2024-08-07 - 1:13:13 AM GMT- IP address: 146.75.236.0
-  Document e-signed by Lisa Bain (lbain@clemson.edu)
Signature Date: 2024-08-07 - 12:24:26 PM GMT - Time Source: server- IP address: 130.127.195.188
-  Document emailed to Matt Breed (mbreed@clemson.edu) for signature
2024-08-07 - 12:24:33 PM GMT
-  Email viewed by Matt Breed (mbreed@clemson.edu)
2024-08-07 - 1:08:36 PM GMT- IP address: 104.47.66.126
-  Signer Matt Breed (mbreed@clemson.edu) entered name at signing as Matthew Breed
2024-08-07 - 1:10:15 PM GMT- IP address: 130.127.129.98
-  Document e-signed by Matthew Breed (mbreed@clemson.edu)
Signature Date: 2024-08-07 - 1:10:17 PM GMT - Time Source: server- IP address: 130.127.129.98
-  Document emailed to Matthew Burns (burns5@clemson.edu) for signature
2024-08-07 - 1:10:19 PM GMT
-  Email viewed by Matthew Burns (burns5@clemson.edu)
2024-08-07 - 1:47:00 PM GMT- IP address: 104.47.55.254
-  Document e-signed by Matthew Burns (burns5@clemson.edu)
Signature Date: 2024-08-07 - 1:47:14 PM GMT - Time Source: server- IP address: 198.21.206.196


 Document emailed to Pat Cloninger (cloningerp@dnr.sc.gov) for signature
2024-08-07 - 1:47:16 PM GMT


 Email viewed by Pat Cloninger (cloningerp@dnr.sc.gov)
2024-08-07 - 1:59:15 PM GMT- IP address: 146.75.236.1


 Document e-signed by Pat Cloninger (cloningerp@dnr.sc.gov)
Signature Date: 2024-08-07 - 1:59:43 PM GMT - Time Source: server- IP address: 174.210.64.179


 Document emailed to Heather Dunn (walkerd@clemson.edu) for signature
2024-08-07 - 1:59:45 PM GMT


 Email viewed by Heather Dunn (walkerd@clemson.edu)
2024-08-07 - 3:16:30 PM GMT- IP address: 104.47.66.126


 Document e-signed by Heather Dunn (walkerd@clemson.edu)
Signature Date: 2024-08-07 - 3:16:47 PM GMT - Time Source: server- IP address: 164.153.63.36

 Document emailed to John Desjardins (jdesjar@clemson.edu) for signature
2024-08-07 - 3:16:49 PM GMT


 Email viewed by John Desjardins (jdesjar@clemson.edu)
2024-08-07 - 4:13:19 PM GMT- IP address: 104.28.55.229


 Document e-signed by John Desjardins (jdesjar@clemson.edu)
Signature Date: 2024-08-07 - 4:13:45 PM GMT - Time Source: server- IP address: 174.245.118.133


 Document emailed to Adam McFarlane (armcfar@clemson.edu) for signature
2024-08-07 - 4:13:47 PM GMT


 Email viewed by Adam McFarlane (armcfar@clemson.edu)
2024-08-07 - 5:43:39 PM GMT- IP address: 104.47.59.254


 Document e-signed by Adam McFarlane (armcfar@clemson.edu)
Signature Date: 2024-08-07 - 5:43:56 PM GMT - Time Source: server- IP address: 198.21.166.109


 Document emailed to Kimberly Paul (kpaul@clemson.edu) for signature
2024-08-07 - 5:43:58 PM GMT


 Email viewed by Kimberly Paul (kpaul@clemson.edu)
2024-08-07 - 6:54:40 PM GMT- IP address: 104.47.66.126


 Document e-signed by Kimberly Paul (kpaul@clemson.edu)
Signature Date: 2024-08-07 - 6:54:59 PM GMT - Time Source: server- IP address: 198.21.252.124


 Document emailed to mpayne1952@aol.com for signature
2024-08-07 - 6:55:01 PM GMT


 Email viewed by mpayne1952@aol.com
2024-08-08 - 1:42:06 AM GMT- IP address: 69.147.92.219


 Signer mpayne1952@aol.com entered name at signing as Michael Payne
2024-08-12 - 4:09:19 PM GMT- IP address: 146.75.223.180


 Document e-signed by Michael Payne (mpayne1952@aol.com)
Signature Date: 2024-08-12 - 4:09:21 PM GMT - Time Source: server- IP address: 146.75.223.180


 Document emailed to Thomas Rainwater (trainw@clermson.edu) for signature
2024-08-12 - 4:10:05 PM GMT


 Email viewed by Thomas Rainwater (trainw@clermson.edu)
2024-08-12 - 5:58:43 PM GMT- IP address: 104.47.55.254


 Document e-signed by Thomas Rainwater (trainw@clermson.edu)
Signature Date: 2024-08-12 - 5:59:36 PM GMT - Time Source: server- IP address: 73.131.168.146


 Document emailed to Patty Scharko (pschark@clermson.edu) for signature
2024-08-12 - 6:00:03 PM GMT


 Email viewed by Patty Scharko (pschark@clermson.edu)
2024-08-12 - 6:00:33 PM GMT- IP address: 130.127.165.202


 Document e-signed by Patty Scharko (pschark@clermson.edu)
Signature Date: 2024-08-12 - 6:02:40 PM GMT - Time Source: server- IP address: 130.127.165.202


 Document emailed to Sally Smith (sally2@clermson.edu) for signature
2024-08-12 - 6:02:47 PM GMT


 Email viewed by Sally Smith (sally2@clermson.edu)
2024-08-12 - 6:11:01 PM GMT- IP address: 104.47.66.126

 Document e-signed by Sally Smith (sally2@clermson.edu)
Signature Date: 2024-08-12 - 6:11:25 PM GMT - Time Source: server- IP address: 130.127.57.64

 Document emailed to John Whitcomb (jwhitco@clermson.edu) for signature
2024-08-12 - 6:11:31 PM GMT

 Email viewed by John Whitcomb (jwhitco@clermson.edu)
2024-08-13 - 3:39:21 PM GMT- IP address: 104.47.59.254

 Document e-signed by John Whitcomb (jwhitco@clermson.edu)
Signature Date: 2024-08-13 - 3:39:40 PM GMT - Time Source: server- IP address: 130.127.81.80

 Agreement completed.
2024-08-13 - 3:39:40 PM GMT