

Guidance on the Use of Audio/Video Recording and Photographs

Protecting the identity of study participants becomes challenging when using or collecting audio/video recordings and photographs in research studies. Therefore, certain precautions must be taken regardless of the IRB review level (Exempt, Expedited or Full Board).

These precautions include:

- Research participants must be notified during the informed consent process that their participation includes the use of audio/video recording and/or photography.
- Participants must be informed of how the recordings and photographs will be used in the study, including storage, transcription, retention, access by persons other than the research team and whether the participants' responses or images will be attributed to them.
- The investigators must make proper arrangements to securely store all audio/video recordings.

The study team may not use the recordings or photographs for purposes other than those specified during the informed consent process, unless additional permission is secured prior to any additional use.

Participants or their legal authorized representative must sign a separate release form before the photographs or recordings are used in advertisements, publications, or other media. Contact Clemson University Office of General Counsel (intake form: <https://idp.clemson.edu/idp/profile/SAML2/Redirect/SSO?execution=e1s1>, (864) 656-3414) for assistance with developing the release form.