



For Hub use Only:	
Date Received	_____
Received by:	_____
DATE APPROVED:	_____

**RESERVATION REQUEST FORM for
SPEECH & ASSEMBLY by NON-AFFILIATED INDIVIDUALS & GROUPS**

The freedom to engage in free speech is protected by federal law, state law and University policy. Clemson University enforces its right to place reasonable restrictions on the time, place and manner that Free Speech or Expressive Activities or Events shall occur on its Facilities, including but not limited to those set forth in section 3.4 of Clemson University's Facility Use Policy.

The purpose of this form is for non-affiliated individuals or groups to request and receive approval to engage in speech and assembly in designated areas as outlined in sections 3.0 - 3.4 of Clemson University's Facility Use Policy. The map outlining designated areas can be found in section 3.3. This form must be completed and returned to the Campus Reservations & Events Guest Services desk, 2nd floor, Hendrix Student Center or to reserve@clemson.edu at least 72 hours prior to the requested date(s) of use. Approval will be granted on a space available basis. The University reserves the right to give priority to University Departments, recognized student organizations, students, faculty and staff. While on-site, a copy of the approved request form and/or confirmation email must be available for inspection upon request by University officials.

Frequency: In order to allow for access to these areas by others, non-affiliated individuals or groups will be permitted to request space for the purposes of speech, expression or assembly for up to five (5) days (consecutive or non-consecutive) per request. An additional request may be submitted on or after the last day of the previous confirmed reservation.

CONTACT INFORMATION

REGISTRANT NAME	_____
ORGANIZATION AFFILIATION	_____
PHONE NUMBER	_____
EMAIL ADDRESS	_____
ADDRESS	_____
CTIY, STATE, ZIP CODE	_____

REQUEST DETAILS - For location, select from the, "Designated Areas," list below.

1	DATE: _____	START TIME: _____ AM / PM	END TIME: _____ AM / PM	LOCATION: _____
2	DATE: _____	START TIME: _____ AM / PM	END TIME: _____ AM / PM	LOCATION: _____
3	DATE: _____	START TIME: _____ AM / PM	END TIME: _____ AM / PM	LOCATION: _____
4	DATE: _____	START TIME: _____ AM / PM	END TIME: _____ AM / PM	LOCATION: _____
5	DATE: _____	START TIME: _____ AM / PM	END TIME: _____ AM / PM	LOCATION: _____

DESIGNATED AREAS - Refer to map in section 3.3 of the Clemson University Facility Use Policy.

Speech & Assembly is prohibited on a 4-lane road within 75 feet of an intersection (parallel to road) at a depth of 25 feet.

Refer to map for impacted locations.

Brooks Lot	C-03 Lot	Douthit Median	Hendrix Lot	Lower Intramural
Alumni Center	Carillon Garden	Entrance Gate	Intramural Extension	R-03 Lot
Apartment Grove	Cox Plaza	Fike	Kappa West	R-07 Lot
Band Practice	Douthit Hub	Godley-Snell	Lightsey Bridge	Upper Intramural
C-02 Lot	Douthit Lots	Hendrix / Schilletter	Littlejohn North	Williamson East Lots

NATURE OF ACTIVITY

___ DISTRIBUTION OF LITERATURE ___ SPEECH ___ ASSEMBLY

Nothing in this policy is intended to infringe upon any legal rights regarding freedom of speech. Application of the policy shall not be arbitrary or capricious and shall not be based upon the content of the proposed speech and nothing in this policy shall be interpreted in such a way as to discriminate on the basis of political, religious, social or other content.

By signing below I certify that I have reviewed, understand and agree to comply with the guidelines set forth in this document as well as the Clemson University Facility Use Policy.

Registrant Signature	Date
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