

## Division of Student Affairs Graduate Assistantship Guidelines

Effective beginning FY24 (July 1, 2023)

Graduate students provided a Graduate Assistantship through the Division of Student Affairs will be provided an annual stipend as follows:

First Year Graduate Assistant Second Year Graduate Assistant Stipend Range: \$10 - \$12 per hour Stipend Range: \$13 - \$15 per hour

Individual stipend amount and conditions of renewal are determined by specified department head and are based upon tenure of the student (years in program), complexity of job responsibilities, and availability of supplemental funds. Graduate Assistantship support is negotiated by prospective students with specified department so long as the hourly wage does not exceed stipend range.

First Year Graduate Assistants may begin working the Monday prior to the first day of classes of the Fall semester. Exceptions will be made based on need and availability of departmental funds; a minimum of two (2) months prior to first day of classes will be required. Assistantship stipends will <u>not</u> begin until the Monday prior to first day of classes; therefore, it is the department's responsibility for ensuring the budget is available to compensate the individual as an intermittent employee, if approved.

## **Travel Awards**

Graduate Assistantship positions through the Division of Student Affairs may be provided an annual travel grant up to \$500 for professional development opportunities related to the work being performed within the specified department and based upon availability of departmental funds.

Graduate Assistants may apply for additional travel awards of up to \$1,000 through the Graduate Student Government (GSG). Applications are accepted three (3) times a year: https://qtgs.sites.clemson.edu/

Original Guidelines Approved: December 4, 2020 Last Update Approved: December 6, 2022

**EXPERIENCE: STUDENT AFFAIRS**