

### ***HOW TO APPEAL: Readmission following Dismissal***

A student who has been dismissed and wishes to return to Clemson must appeal to the Academic Eligibility Appeals Committee for readmission. The student must have been away for at least one full calendar year. Write a letter to the committee stating the following:

1. Reasons for any former academic difficulty, and reasons you now feel ready to earn your degree. If you had a serious personal issue that inhibited your success, describe how this issue has been overcome.
2. If you plan to change your major, tell what the new major will be, develop a plan of action as to how you will be successful in that major, and develop a relationship with an advisor in that major.
3. If you do not plan to change your major, develop a plan of action as to how you will be successful in your current major, and develop a relationship with an advisor in your major department.
4. State how many hours you have left to graduate and reasons why you feel that you can meet all degree requirements within a reasonable length of time.
5. Highlight any academic progress you've made while away from Clemson. Include unofficial transcripts.
6. Specify the things you will do to raise your grade point average.

**Please keep the letter concise -- approximately one page.** All letters should be typewritten, neat, and with good spelling, grammar, and punctuation. The letter should be as professional as possible.

Your letter **MUST** include a header with this info:

- Your name
- Mailing address
- CUID number
- Telephone number
- E-mail address

(if any of this information is excluded, then your appeal will not be complete and will not be presented to the committee.)

**Letters of recommendation are important.** You are strongly encouraged to submit a letter from your academic advisor, instructor, employer, etc. in support of your continued enrollment. Those writing letters of recommendation can **EMAIL** their letter to [UGSeligibility@clemson.edu](mailto:UGSeligibility@clemson.edu). Please submit a maximum of three letters of recommendation.

If you would like for your academic advisor to provide feedback on your appeal, please have them complete the [Advisor Feedback Form](#) by the appropriate deadline. If you have taken courses elsewhere, this can be submitted by your academic advisor at that institution.

**APPEALS WILL BE GRANTED ONLY IN THE MOST EXCEPTIONAL CASES.**

ADDRESS YOUR APPEAL TO:  
Academic Eligibility Appeals Committee

EMAIL YOUR APPEAL TO:  
[UGSeligibility@clemson.edu](mailto:UGSeligibility@clemson.edu)

APPEAL DUE:  
For Summer 2025 enrollment: April 11 at 12:00 noon  
For Fall 2025 enrollment: August 11 at 12:00 noon  
For Spring 2026 enrollment: December 29 at 12:00 noon

Appeals for **Financial Aid** are separate from Academic Eligibility Appeals and must be handled through the Financial Aid Office. E-mail that office at [finaid@clemson.edu](mailto:finaid@clemson.edu) for more information.